

Affiliated to Dr. Ram Manohar Lohia Awadh University, Ayodhya (Approved by Bar Council of India, New Delhi)

Notification No: TRC Le 180 Ac / 10th Take March / 28-29

Date: 20.04.2023

### THE TENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2022-23)

Date: 20.04.2023, Time: 2:00 P.M. to 3:00 PM, Venue: IQAC Coordinator Room

#### **AGENDA**

#### <u>Agenda</u>

- 1. Review of minutes of 9<sup>th</sup> IQAC Meeting and subsequent action taken.
- 2. Preparation of conduction of 2<sup>nd</sup> TRC National Moot Court Competition.
- 3. Discussion on Workshops in the month of April and July.
- 4. Discussion on upgradation of ICT Facilities in the Classes.
- 5. Any other point with permission from the chair.







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Ref No.: TRCLC/ICAC/ 10th IQAC MONN 23-24

Date: 20.04.2023

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Tenth Meeting

### Meeting 10 - 20.04.2023

The 10<sup>th</sup> IQAC meeting for Academic Session 2022-23 was held on 20<sup>th</sup> April, 2023. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person
Chairpe	rson:	*
01	Principal	Dr. Ashwani Kumar Gupta
Member	rs from the Management:	
02	Secretary	Dr. Sujeet Chaturvedi
Member	s from the Society	
03	Member from Society	Mr. S.H.Abdi
Nomine	e from Local Societies:	
04	Social Activist	Mr Santosh Singh
	Faculties:	
05	Member, Assistant professor	Mrs Deepmala Srivastava
06	Member, Assistant professor	Mr Naveen Singh
07	Member, Assistant professor	Dr Hemant Yadav
08	Member, Assistant professor	Dr. Anurakti Chaturvedi
	trative Officers:	
09	Member, Administrative Officer	Mr. Shiv Gopal Pandey
Nomine	e from Industry:	
10	Member, Industrialist	Mr Charanjeet Gaba
11	Member, Industrialist	Mr. Anoj Verma
Nomine	e from Alumni,Student and Parents:	
12	Member,Student Representative	Mr. Raj Srivastava
13	Member Alumni Representative	Mr. Jitendra Pratap Singh
14	Member,Parent Representative	Mr. Rameshwar Prasad
15	Member, Parent Representative	Mr. Sunil Kumar Shukla
16	Member, Parent Representative	Mr. Rakesh Kumar Mishra
17	Member, Parent Representative	Mr. Rajesh Kumar Jaiswal
Coordin	ator/Director of IQAC:	
18	IQAC Coordinator	Mr Veer Vikram Singh
/1	NCO	



## RC LAW

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The Chairperson Dr. Ashwani Kumar Gupta welcomed the members for the Tenth meeting followed by a review presentation made by Mr Veer Vikram Singh, Coordinator of IQAC.

The following points were discussed in the meeting:

#### Agenda 1: Review of minutes of 9th IQAC Meeting and subsequent action taken

Resolution 1: The 9th IQAC meeting was conducted on 30.01.2023 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meetingwere approved by the IQAC members.

Sr.	Recommendation given	Action Taken for Implementation & Outcomes
No.	by	
	IQAC Committee	
1.	To conduct the 2 <sup>nd</sup> T.R.C.National Moot Court Competition in the Month of April,2023	Action Taken: The Moot Proposition was prepared and released on 2 <sup>nd</sup> of February 2023; the committee was constituted to conduct the competition from 27 <sup>th</sup> to 29 <sup>th</sup> April 2023.  14 Registration have been received from different Universities around the Nation. All the arrangement have been done and the stage is set for the competition. The Hon'ble Vice-Chancellor of the Dr. R.M.L.A.University Ayodhya agreed to Chair the inaugural session with the Dean of the Law Department Prof.(Dr.) Ashok Kumar Rai.

Above action taken report is noted by all the IQAC Members.

### Agenda 2: Preparation of conduction of 2<sup>nd</sup> TRC National Moot Court Competition.

Resolution: The Coordinator of the MCC informed that the arrangements for the stay and catering for the students has been discussed with the Manager and he assured that all the arrangements will be done before time as per the standard of the competition. The other arrangements like Conveyance, Stationary, Gifts, Token of Respects for the Guest and all other necessary things will be arranged by the Managements and a tentative budget for the same has been submitted to the account office to get it sanctioned.



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#### Agenda 3: Discussion on Workshops in the month of April and July.

**Resolution:** The Academic Coordinators have informed to the IQAC Coordinator that as per the Academic Calendar the Two Workshops would be organized in the month of April and July 2023. For the same they contacted two resource person named Prof.(Dr.) Ravikant, Dean, Research, Manglaytan University and Dr. Aravind Chaturvedi, IPS and then S.P.Vigilance, Lucknow respectively accepted the invitation and agreed to be the resource person for Workshops on the topic related to IPR and CyberCrime.

#### Agenda 4: Discussion on upgradation of ICT Facilities in the Classes.

**Resolution:** As per the discussion with the Academic Coordinators and Faculty Members and students representatives the Coordinator suggested that the Chairperson must recommend to the management for installment of Smart Interactive Panels in the class of first semesters and Board Room. With the help of these the classes will become more interactive and interesting and the quality of teaching will improve.

#### Agenda 4: Any other points with the permission of Chair.

The Chairperson and Coordinator discussed for expansion of IQAC and decided with the assent of all the members that the IQAC must include the external experts those who are having good academics and experience.

#### Recommendation of IQAC:

- The proposal for purchasing of smart panels must be presented before the Management at earliest.
- 2. The final arrangements for 2<sup>nd</sup> T.R.C. National Moot Court should be reviewed for successful organization of competition.
- 3. All necessary arrangements for the Workshops must be done before time.
- 4. The Chairperson recommended that with the permission of Management the two members for inclusion in the IQAC must be shortlisted and a proposal must be submitted to them to accept the proposal.
- 5. Reconstitution of IQAC except the Chairman and Coordinator.

Mr Veer Vikram Singh, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of July 2023.







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Notification No: TRCLC/IQAC/941IQACMOM/23-24

Date: 30.01.2023

### THE NINTH MEETING OF THE INTERNAL OUALITY ASSURANCE CELL (IOAC) (A. Y. 2022-23)

Date: 30.01.2023, Time: 1:00 P.M. to 3:00 PM, Venue: IQAC Room

#### **AGENDA**

#### Agenda

- 1. Review of minutes of 8<sup>th</sup> IQAC Meeting and subsequent action taken.
- 2. Review of Academic Result and Action plan for improvement.
- 3. Resources and Infrastructure requirement for Academic support.
- 4. To discuss the action plan of National Moot Court.
- 5. Any other point with permission from the chair.







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Ref No .: TRCLC/IGAC/9th I GAC MOM/23-24

Date: 30.01.2023

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC Ninth Meeting

#### Meeting 09 - 30.01.2023

The 09<sup>th</sup> IQAC meeting for Academic Session 2022-23 was held on 30<sup>th</sup>Jan 2023. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person
Chairper	rson:	
01	Principal	Dr. Ashwani Kumar Gupta
Member	s from the Management:	
02	Secretary	Dr. Sujeet Chaturvedi
Members	s from the Society	1
03	Member from Society	Mr. S.H.Abdi
Nominee	from Local Societies:	
04	Social Activist	Mr Santosh Singh
Teacher	Faculties:	1
05	Member, Assistant professor	Mrs Deepmala Srivastava
06	Member, Assistant professor	Mr Naveen Singh
07	Member, Assistant professor	Dr Hemant Yadav
08	Member, Assistant professor	Dr. Anurakti Chaturvedi
Administ	trative Officers:	
09	Member, Administrative Officer	Mr. Shiv Gopal Pandey
Nominee	from Industry:	
10	Member, Industrialist	Mr Charanjeet Gaba
11	Member, Industrialist	Mr. Anoj Verma
Nominee	from Alumni,Student and Parents:	
12	Member,Student Representative	Mr. Raj Srivastava
13	Member Alumni Representative	Mr. Jitendra Pratap Singh
14	Member,Parent Representative	Mr. Rameshwar Prasad
15	Member, Parent Representative	Mr. Sunil Kumar Shukla
16	Member, Parent Representative	Mr. Rakesh Kumar Mishra
17	Member, Parent Representative	Mr. Rajesh Kumar Jaiswal
Coordina	ntor/Director of IQAC:	- Control of the Cont
18	IQAC Coordinator	Mr Veer Vikram Singh

The Chairperson Dr. Ashwani Kumar Gupta welcomed the members for the eighth meeting followed by



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a review presentation made by Mr Veer Vikram Singh, Coordinator of IQAC.

The following points were discussed in the meeting:

#### Agenda 1: Review of minutes of 8th IOAC Meeting and subsequent action taken

**Resolution 1:** The 8<sup>th</sup> IQAC meeting was conducted on 29.10.2022 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr.	Recommendation given by	Action Taken for Implementation & Outcomes
No.	IQAC Committee	_
1.	Review of Academic Result and action plan for e-learning.	Discussions – It is dicussed that in the possible situation of online teaching-learning process in the future, we can improve the resouces, contents that are suitable for online-teaching-learning.  Action Taken -  The academic result has been improved and to start the elearning it was suggest by the Chairperson that the equipment required for such must be arrange within the campus.
2.	To organize the Alumni Meet	Action Taken - An Alumni Meet was organized on December 22 <sup>nd</sup> , 2022 and feedback form was distributed among the alumni to give their feedback regarding their experiences on given criteria in the feedback form.
3.	To Organize Leadership Lecture, Orientation Programme, Internal Test etc.	<ol> <li>Action Taken-         <ol> <li>Leadership Lecture was organized in the month of November,2022 and January,2023.</li> <li>Orientation Programme was held on 06<sup>th</sup> &amp; 07<sup>th</sup> December.</li> <li>Internship Program at ADR Cell of District Court Barabanki started and students were advised to enroll themselves and get benefitted with the Internship Program.</li> </ol> </li> <li>Internal Test was organized from 20<sup>th</sup> to 22<sup>nd</sup> December.</li> <li>Topics for Assignment were allotted by all the Faculty Members in their respective Subjects.</li> <li>Another Internal Test was conducted on 23<sup>rd</sup> to 25<sup>th</sup> January, 2023.</li> </ol>
4.	Value Added Courses	The respective value added program were held in the month of December and January as per the action plan.



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(a)	Fundamental of Computers
(b)	Negotiable Instruments
(c)	Communication Skill Development
d)	Personality Development

Above action taken report is noted by all the IQAC Members.

#### Agenda 2: Review of Academic Result and Action plan for improvement.

**Resolution:** A review of results of Exams were taken. The result has increased marginally. It is discussed that the institute has to adapt online teaching-learning methodologies in view of possible lockdown in future. In the previous semester, various initiatives were taken such as sharing of conduction of classes in online mode, sharing of recorded video lectures, additional teaching materials, etc. It is decided that all faculty members would design the PPTs.

#### Agenda 3: Resources and Infrastructure requirement

**Resolution:** IQAC members were informed that the Management has approved various infrastructure improvements and addition in learning resources to improve the teaching learning process.

#### Agenda 4: To discuss the action plan of National Moot Court.

**Resolution:** The IQAC and Moot Court Committee has decided after discussion that in this session 2<sup>nd</sup> TRC National Moot Court Competition will be organized in the month of April,2023 and for such the Convener and Co-Convener has been appointed in the meeting itself.

#### The Conclusion and the Proposed Plan:

1. To conduct the 2<sup>nd</sup> T.R.C.National Moot Court Competition in the Month of April,2023.

Mr Veer Vikram Singh, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of April 2023.







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Notification No: TRCLC | IQAC | BMIGAR MOM | 23-24

Date: 29.10.2022

### THE 8<sup>TH</sup> MEETING OF THE INTERNAL OUALITY ASSURANCE CELL (IOAC) (A. Y. 2022-23)

Date: 29.10.2022, Time: 1:00 P.M. to 3:00 PM, Venue: PRINCIPAL'S OFFICE

#### **AGENDA**

#### **Agenda**

- 1. Review of minutes of 7<sup>th</sup> IQAC Meeting and subsequent action taken.
- 2. Orientation Programme, Constitution Day Celebration, Career Counseling and Internship.
- 3. Resources and Infrastructure requirement for improvement of teaching-learning.
- 4. Status of Research Papers, Future Plan.
- 5. Review of feedback form all stakeholders student, parent, and alumni etc.
- 6. Difficulties in preparation of NAAC.
- 7. Discussion on the Value Added Courses.
- 8. Any other point with permission from the chair.







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### Internal Quality Assurance Cell (IQAC) Minutes of IQAC 8<sup>th</sup> Meeting

#### Meeting 8 - 29.10.2022

The 8<sup>th</sup> IQAC meeting for Academic Session 2022-23 was held on 29<sup>th</sup> October 2022. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person
Chairpe	rson;	
01	Principal	Dr. Ashwani Kumar Gupta
Member	s from the Management:	
02	Secretary	Dr. Sujeet Chaturvedi
Member	s from the Society	
03	Member from Society	Mr. S.H.Abdi
Nominee	from Local Societies:	
04	Social Activist	Mr Santosh Singh
Teacher	Faculties:	<u> </u>
05	Member, Assistant professor	Mrs Deepmala Srivastava
06	Member, Assistant professor	Mr Naveen Singh
07	Member, Assistant professor	Dr Hemant Yadav
08	Member, Assistant professor	Dr. Anurakti Chaturvedi
	trative Officers:	
09	Member, Administrative Officer	Mr. Shiv Gopal Pandey
Nominee	from Industry:	
10	Member, Industrialist	Mr Charanjeet Gaba
11	Member, Industrialist	Mr. Anoj Verma
Nominee	from Alumni,Student and Parents:	
12	Member,Student Representative	Mr. Raj Srivastava
13	Member Alumni Representative	Mr. Jitendra Pratap Singh
14	Member,Parent Representative	Mr. Rameshwar Prasad
15	Member, Parent Representative	Mr. Sunil Kumar Shukla
16	Member, Parent Representative	Mr. Rakesh Kumar Mishra
17	Member, Parent Representative	Mr. Rajesh Kumar Jaiswal
Coordina	ntor/Director of IQAC:	
18	IQAC Coordinator	Mr Veer Vikram Singh

88 Vasudev Nagar, Satrikh, Barabanki Uttar Pradesh 225122; +915248272727, mdtrclc@gmaikcom;

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The Chairperson Dr. A.K.Gupta welcomed the members for the eighth meeting followed by areview presentation made by Mr. Veer Vikram Singh, Coordinator of IQAC.

The following points were discussed in the meeting:

#### Agenda 1: Review of minutes of 7<sup>th</sup> IQAC Meeting and subsequent action taken

**Resolution 1:** The 7<sup>th</sup> IQAC meeting was conducted on 30.07.2022 at 11:00 a.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meetingwere approved by the IQAC members.

Sr.	Recommendation given by	Action Taken for Implementation & Outcomes
No.	IQAC Committee	
1.	To enhance the overall research environment in the institute	Faculties were required to write more and more research paper and develop the research environment.
2.	Finding Weak Areas of NAAC Preparation	Academic and Physical infrastructure were analyzed as per the need of Criteria's of SSR. The Faculties have submitted in writing the weak areas on which they have to work out.

#### Agenda 2: Orientation Programme, Constitution Day Celebration, Career Counseling and Internship.

**Resolution:** The Chairperson of the IQAC raised this agenda and discussed with all the members it has been decided that all the programmes mentioned above will be organized on scheduled date. The responsibilities for conduction of all these programmes were given to all the concerned coordinators and required to submit their action plan and budget within three days from the date of meeting.

#### Agenda 3: Resources and Infrastructure requirement for improvement of teaching-learning

**Resolution:** There was great discussion on the available infra and resources and required to improve teaching learning process and the requirement should be submitted to Principal as soon as possible. The members have unanimously decided that the speed of Internet should be increased and access must be given to all the students.

#### Agenda 4: Status of Research Paper. Future Plan.

**Resolution:** It is discussed that the institute needs to strengthen the R&D activities. Four research papers are published. Similar efforts are required in AY 2022-23 to further strengthen the R&D activities.

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COORDINATO

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#### Agenda 5: Review of feedback form all stakeholders - student, parent, and alumni

Resolution: It has been directed by the chairperson that this is the high time to review the feedback received from all the stakeholders that student parents and alumni and we must work upon the suggestions received on feedback form and effective actions must be taken.

#### Agenda 6: NAAC preparation and Difficulties

**Resolution:** It is decided that the AQAR submission to be initiated in the month of March 2023. It is proposed to complete AQAR submission by the mid of March 2023. The difficulties found must be resolved as soon as possible.

#### Agenda 7: Discussion on Value Added Programmes

Resolution: It has been suggested by the IQAC Coordinators that from the next months onwards at least one value added program must be started for the students related to fundamental knowledge of computers that will help them in drafting pleading and research work for participating in various competition and to achieve future perspectives.

#### Agenda 8: Any other point with permission from the chair.

<u>Resolution</u>: It is decided that there must be leadership lectures and workshop on current issues, alumni meet should be organized in the month of December. The Chair has directed that Academic Coordinator should arrange and develop the mechanism to hear live telecast of Supreme Court Proceeding and students must attend these telecast.

#### The conclusions of the meeting and proposed action plan:

- 1. To organize Alumni Meet
- 2. To organize workshop and value added programs
- 3. To remove all the difficulties by discussing all the faculties in-charge of different criteria's
- 4. To organize all the leadership lectures, Orientation Programme and all other curricular, Co-Curricular and extracurricular activities as discussed in the meeting.

Mr. Veer Vikram Singh, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of 30.01.2023.







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Notification No: TRC LC | IQAC | 7th TQAC | 23-24

Date: 30.07.2022

#### THE SEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IOAC)

(A. Y. 2022-23)

Date: 30.07.2022, Time: 11:00 A.M., Venue: Principal's Office

#### **AGENDA**

#### Agenda

- 1. Review of minutes of 6th IQAC Meeting
- 2. Action taken report on the decisions of the previous meeting
- 3. To discuss the overall analysis of NAAC preparation, finding weak areas to workout.
- 4. To enhance the research potential of the teachers and motivate them.
- 5. To register the Alumni Association.
- 6. Any other Issues with the special permission of the chair.







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TRCLC/IDAC/7th IDAC MOM/28-24

#### Internal Quality Assurance Cell (IQAC)

#### Minutes of IQAC Seventh Meeting

(A.Y. 2022-23)

#### Meeting 7 - 30.07.2022

The  $7^{th}$  IQAC meeting for Academic Session 2022-23 was held on 30.07.2022. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person	
Chairpei	son:		
01	Principal	Dr. Ashwani Kumar Gupta	
Member	from the Management:		
02	Secretary	Dr. Sujeet Chaturvedi	
Nominee	from Local Societies:		
03	Social Activist	Mr Santosh Singh	
Teacher	Faculties:		
04	Member, Assistant professor	Mrs Deepmala Srivastava	
05	Member, Assistant professor	Mr Naveen Singh	
06	Member, Assistant professor	Dr Hemant Yadav	
07	Member, Assistant professor	Dr. Anurakti Chaturvedi	
Administ	rative Officers:		
08	Member, Administrative Officer	Mr. Shiv Gopal Pandey	
Nominee	from Industry:		
09	Member, Industrialist	Mr Charanjeet Gaba	
10	Member, Industrialist	Mr. Anoj Verma	
Nominee	from Alumni,Student and Parents:	<u> </u>	
11	Member,Student Representative	Mr. Raj Srivastava	
12	Member Alumni Representative	Mr. Jitendra Pratap Singh	
13	Member,Parent Representative	Mr. Rameshwar Prasad	
Coordina	ttor/Director of IQAC:		
14	IQAC Coordinator	Mr Veer Vikram Singh	

The Chairperson Dr. Ashwani Kumar Gupta welcomed the members for the seveth meeting followed by review presentation made by Mr Veer Vikram Singh, Coordinator of IQAC.



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The following points were discussed in the meeting:

#### Agenda 1: Review of minutes of 6th IQAC Meeting

**Resolution 1:** The  $6^{th}$  IQAC meeting was held on 28.04.2022 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

#### Agenda 2: Action taken report on the decisions of the previous meeting 6th IQAC Meeting

#### Resolution 2:

Sr.	Recommendation given by IQACCommittee	Action Taken for Implementation & Outcomes
No.		
1.	To present briefly the NAAC Preparation report along withsuggestions and recommendations	A rigorous discussion is made on suggestions and recommendations given by team members for over all development of Institution.
2.	Improving the use of ICT inteaching, evaluation and administrative process.	It was decided to ask quotation from different vendors for buying software for improving ICT use.
3.	Encouraging research potential of the teachers.	Faculties are suggested to start research work and research writing and to encourage all the students.
4.	To Organize Annual Event and Moot Court Competition	Events were Successfully conducted and the efforts made by the Faculties were appreciated by the IQAC Members.



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6.	To organize Legal Aid Camp,	All activities conducted successfully for considering Social
	Swachh Bharat Abhiyan and	Responsibility of the Institution.
	Tree Plantation	The Moot Court Competition was appreciated by IQAC
		Members.
7.	Value Added Programs	Four Programs with different titles successfully conducted and
		the students completed their programs with required attendance
		provided with certificates. In all the programs the students of the
		both the programmes actively participated.

Above action taken report is noted by all the IQAC Members.

#### Agenda 3: To discuss the overall analysis of NAAC work, finding weak areas to workout

**Resolution:** A brief report is analyzed and areas of improvement for departments are discussed. The observations and suggestions for departmental improvement are taken by all criterion heads.

### Agenda 4: To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.

**Resolution:** Various activities such as arranging workshops on IPR, writing research Proposals are planned. It is also decided to focus on various funding agencies for Major Research Grants. Final year students will be promoted for writing the research papers and publish in reputed journals.

#### Agenda 5: To register the Alumni Association.

The Chairman of the IQAC directed for registration and Constitution of Alumni Association.

#### Agenda 6: Any other Issues with the special permission of the chair.

**Resolution:** As a quality initiatives it is proposed to develop a "Faculty Appraisal Form" which gives platform for all faculties to showcase their activities carried out during Academic Year. Faculties also get their weak area where they can work out for their own development.

Mr Veer Vikram Singh, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the second week of October 2022, i.e. 29.10.2022. It is amended that student representative and alumni representative should be changed in next session. The meeting ended with formal vote of thanks by IQAC Coordinator.

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